



Tequesta Trace Middle School – SAC/SAF Minutes UNAPPROVED UNTIL OCT 10, 2024

Date of SAC Meeting:	September 5, 2024
Meeting Called to Order at:	8:15 am
Has a Quorum Been Established?	Yes
SAC Chairperson:	Melyssa Silva

Details of Meeting:

Ms. Silva discusses the SAC schedule for the 2024-2025 school year, SAC bylaws, membership, meeting details. Discusses how as we move through our first meeting, “I will pause and explain things to the new members of our SAC, and attendees, so there is reason as to why we do things in SAC.”

Approval of minutes for previous meeting on:	June 6, 2024
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- Firsts: Ms. Sophia LoMonaco
- Seconds: Ms. Catherine Turner
- Any questions? No questions after approval of last year’s meeting minutes from June 2024

Outcome of the approval process:

Motion has been approved – last year’s minutes from June 2024 have been approved.

SAC BYLAWS 2024-2025 VOTE: Ms. Silva reviewed the SAC Bylaws for this school year – going through each article. Discussed the membership roles and the responsibilities of the officers. Discussed a nominating committee to come together and nominate officers and facilitate a vote.

Unanimous vote (17/17) on ratification on the 24-25 bylaws.

School Updates from Principal, Mr. Rivera:

Introduces himself to new SAC members. States the success of 6th and 7th Grade Open House, saying it was “great to see so many parents in attendance”. Mr. Rivera welcomes returning SAC members/attendees as well as new members/attendees. Mentions the threat incident that occurred before school started. He mentioned that he will immediately communicate with our school community when it comes to a threat at Tequesta, giving the details he can give. He states that if school is back up and running, it is because the “threat has been mitigated” and we are able to operate as normal and in safety.

Review of School Accountability and School Recognition Funds at Tequesta Trace Middle School:

- Amount in School Accountability Funds: \$0
- Amount in School Recognition Funds: \$0

Discussion on Funds:

About \$14,000 is supposed to be coming back to the school from last year (as a rollover). The monies go into a “hold” and are released in October/November of each year. These two funds are one of the only

funds that rollover if not used. SAC members are the ones who vote on how to use both School Accountability and School Recognition funds. We come to the group with a plan and “quote” and SAC determines and votes on it. We have used these funds for new furniture for the media center to complete its renovation, PDs for admin and teachers for Focus training, morning tutoring workshops, etc. We receive A+ money every year we are an A school - based on FAST scores for one account, the other comes from enrollment.

SIP Data/Discipline – Mrs. Nissen:

Explains the SAC newsletter reviews our School Improvement Plan. She is working on completing all requirements related to SIP and uploading all of our documents. In 6th grade there has been no referral, 7th grade only 2 or 3 referrals and 1 in 8th grade – since the start of the school year. Discipline has been going well, as expected.

SESIR Events:

Three referrals for 7th grade and one referral for 8th grade. None of the referrals went to the state level.

No SESIR events this school year, however – there was an event regarding a threat that occurred before school began. Mr. Rivera stated that when a threat is made it is taken seriously, BSO shows up to that home and searches, the child is expelled for at least 1 year, charged with a felony and has to serve time in a jail juvenile facility.

BTU Updates – Reggie Osorio, BTU Steward at TTMS:

Tomorrow (9/6) we will vote for teacher and employee of the year. BTU is still a certified organization and received 200 members in the past month. November 19th is when the pro teachers new school board members will attend the next school board meeting.

65% of teachers are on the BTU. IF the 60% minimum requirement of membership is not met, the union cannot function and dissolves.

New Business at TTMS:

Soccer, Golf, and Cross Country seasons have had tryouts – basketball tryouts are next week. Soccer games have begun, the first was yesterday (both teams won). Volunteer breakfast for PTA is after the SAC meeting. 6th Grade Glow Party is taking place on September 29th. Our PTA at TTMS is awesome and so wonderful, doing so many things for our school. Book fair will be held on September 27th- October 4th and our Family Night Book Fair event will be on October 1st. Yearbooks are on sale online, you can also purchase an 8th graders advertisement. Junior Achievement field trip for 8th grade starts in October – PTA volunteers are needed to attend the trip and help out. Literacy announcements – our summer reading challenge has ended, Ms. Rosario (Literacy Coach) and Ms. Silva (Media Specialist) held a celebration in the media center to recognize our top summer readers, especially the top 10. Our Fall reading challenge will begin early September and end early December. We will have another literacy celebration at the conclusion of the fall reading challenge.

Next SAC Meeting Date:	October 10, 2024
SAC Meeting Adjourned at:	8:45 am

SAF MEETING TO FOLLOW



Tequesta Trace Middle School – SAC/SAF Minutes

Date of SAF Meeting:	September 5, 2024
Meeting Called to Order at:	8:46 am
SAF Chairperson:	Mr. Corey Fleming

Details of Meeting:

Most recent SAF meeting was August 28th at Pines Middle School.

Redefining our school initiatives was discussed at the meeting. This has been a topic of lately, and redefining is because of financial and facilities standpoint as well as enrollment. No adjustments or school closures in Weston. Boundary policy and school choice policy. A question was asked regarding how many students Tequesta has on reassignment. Mr. Rivera responded with “zero – I do not accept reassignments. I believe in education and focusing on the students who are zoned to us and trying to get back those students that have chosen charter schools or private schools – our school is as competitive and has the best teachers and staff and amazing programs and things to offer.”

Discussed the new cell phone policy and school safety. Since the cell phone policy was passed, now we need to fine tune it’s specifics at school board meetings – some parents questioned “what if I need to get in touch with my child? If there’s a safety issue?” – things of that nature.

Air conditioning issues and Carbon Monoxide leaks were discussed as well. This needs to be addressed people stated at the meeting – the school board will address.

Mr. Fleming stated that he will do his best to get the Advisory meeting agenda topics to SAC beforehand if possible – he will do his best.

Next SAF Meeting Date:	October 10, 2024
SAF Meeting Adjourned at:	8:57 am